

# Volunteer Positions of the Jefferson Boys Lacrosse Booster Club

The Jefferson Boys Lacrosse Booster Club (JBLBC) is a 503(c)(3) nonprofit business. According to bylaws ratified on November 21, 2016, the purpose of the JBLBC is

- To promote the development and growth of the sport of lacrosse through the formation of a boys high school lacrosse program at Jefferson High School, Bloomington, Minnesota.
- To promote and develop through boy's high school lacrosse the knowledge of the rules and skills of lacrosse, the quality of sportsmanship, teamwork, and respect for coaches, officials, and players.

While not in the bylaws, the purpose of the JBLBC is to support the Jefferson Boys Lacrosse team in their athletic pursuits by administering programming.

## Officers

### Tenure

Each officer shall hold office for a period of one year or the duration of their son's participation in Jefferson Boys Lacrosse. Officers may remain on the board or any committee with the permission of the incoming board.

### President

The President shall preside at all meetings of the Board of Directors and shall have such other powers and duties as may be determined by the Board of Directors.

### Vice President

The Vice President shall be the President elect of the Corporation. The Vice President shall preside at meetings of the Board of Directors in the absence of the President. The Vice President may exercise such other duties and powers as may be designated by the Board of Directors.

### Treasurer

The Treasurer shall be the Chief Financial Officer and the Chief Account Officer of the Corporation. The Treasurer shall administer its financial affairs, funds, securities, and valuable papers and shall keep full and accurate records thereof. The Treasurer shall have other duties and powers as designated by the Board of Directors.

### Secretary

The Secretary shall record and maintain records of all proceedings of the member and Board of Directors in a book or series of books kept for that purpose and shall be open for inspection by any member. Such books shall also contain records of all meeting and the attested copies of the articles of organization and bylaws and names of all members, Board of Directors, and address of each.

## Additional Positions

### Fundraising Chair

Organize and administer fundraising opportunities for the JBLBC. Chair can delegate execution of fundraising efforts to willing volunteers.

### Grade Representatives

Attend monthly JBLBC meetings. Help find volunteers for the programming provided by the JBLBC.

### JagZona Czar

Plan and execute the JagZona trip within given budget. Execution includes travelling on the trip.

### Jefferson Athletic Foundation Liaison

Attend the monthly general membership meetings of the Jefferson Athletic Foundation. Work with Fundraising Chair to participate in fundraising opportunities available through the foundation. The Jefferson Athletic Foundation schedule is available at <https://jagsfoundationmn.org/events>. Liaison represents the JBLBC at the meetings and reports findings to the JBLBC. The Jefferson Athletic Foundation has strict attendance requirements. Should the liaison not be able to attend a meeting, it is his or her responsibility to find a replacement for that meeting.

### Season End Banquet Chair

Organize and execute the banquet at the end of the season within given budget. The Season End Banquet is held after the season where the coaching staff hands out letters and awards to the Varsity and Junior Varsity teams.

### Senior Night Chair

Organize and execute Senior Night within given budget. Senior Night is held before a home game to recognize our graduating seniors. Typically, seniors select parents/guardians to join them on the turf for a family photo.

### Webmaster

Maintain the [www.jeffersonboyslacrosse.com](http://www.jeffersonboyslacrosse.com) web site within given budget.